

# mildura fieldays

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## 2025 Prospectus

Friday 16th May & Saturday 17th May  
Mildura Racecourse, 53 Racecourse Road  
Nichols Point, Victoria

Proud Member  
[www.aafda.com.au](http://www.aafda.com.au)



**AAFDA**  
Association of Agricultural Field Days of Australasia

## Invitation to exhibitors

Join us for drinks & nibbles on **Friday night, 5.15pm**

Venue - Dunne Bar

Mildura Field Days welcomes  
our media partners



The Organising Committee wishes to acknowledge the following for their support

The Volunteers who tirelessly manage and organise the Mildura Field Days

Ongoing and new exhibitors, without whose presence and support the Field Days would not be the great event that it is each year.

# Invitation to Exhibit

## Welcome to the 2025 Mildura Field Days Prospectus.

Following a fabulously successful event in 2024, we are very much looking forward to hosting the 2025 Mildura Field Days and welcoming all to the beautiful Mildura Racing Club.

Our Official Program will again be published inhouse and distributed around the region and beyond. It is a very cost effective way to advertise your businesses attendance at the Field Day. Please be quick to book your spot as space sold very quickly last year.

In addition, advertising opportunities will be available through our Media Partners, River 1467 Radio & WIN TV. We also thank our media friends at Prime TV, HIT 99.5, Triple M & our radio partners in the Riverland & Broken Hill.

Parcel pick up & collection service is available, so please grab your “pick up” slips from the Site office.

The stage is available free of charge to host presentations, demonstrations and educational sessions throughout the two days of the event.

Don't forget to follow us on Facebook and tag us in your posts to increase exposure and awareness of your product or service being available at the event.

Our website can be found at [www.mildurafielddays.com.au](http://www.mildurafielddays.com.au).

Thank you for your ongoing support. Let's have a field day!

**Mildura Field Days Committee**

### Contact Details for further information

**Jo Rodda**

**Field Days Coordinator**

PO Box 1044

Irymple, VIC 3498

Ph: 0487 021 122

Email: [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au)

### Important Information at a Glance:

#### **Date & Time**

The 2025 Mildura Field Days will be held on **Friday, 16th May - 9:00am to 5:00pm and Saturday, 17th May - 9:00am to 4:00pm.**

#### **Where**

**Mildura Racecourse, 53 Racecourse Road, Nichols Point, Victoria (off Cowra Ave)**

#### **Applications**

Sites will be allocated to products that are of **particular interest to horticultural and agricultural industries** and products of interest for the following categories - **general interest, food and wine, tourism and holidays, backyard, technology, environmental, women's and children's interest.**

Applicants who have exhibited previously at the Mildura Field Days being given preference and then on a first in first served basis. The Committee reserves the right to refuse any application for a site.

**Exhibitors are able to setup their site from 8am Wednesday, 14<sup>th</sup> May 2025,** however

security will not be available until 7pm on that day.

Previous Exhibitors sites will be allocated first, but applications **MUST** be received by **Tuesday, 1 April 2025** in order for this to occur.

All applications for sites, together with payment, must be received by the Coordinator by **Tuesday, 8th April 2025**. Late entries may be accepted at the discretion of the Committee; however they may not be included in the printed program and will be subject to a late entry fee. Until full payment has been received this application will not be processed nor site number allocated.

**Site Fees** (Please note GST is not payable)

**Please Note-Site Fee does not include marquee hire. A \$50.00 Administration Fee applies to all applications.**

#### **Exhibitor Demonstrations and Educational Presentations-**

Exhibitors are invited and encouraged to take advantage of the stage located in the food court for presentations and demonstrations of products, services and information. Exhibitors requiring a

larger area should contact the coordinator to make suitable arrangements. Please indicate requirements on the application form.

### Public Liability Insurance

A Certificate of Currency **as provided by your insurer or insurance advisor MUST** be provided with your application. Most insurers will email them (for free) and we would prefer this as we then know that we have a current certificate. Email direct to [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au)

The Certificate of Currency to qualify must include the following:-

- ◆ Must indicate that the cover is provided for the period of the Field Days.
- ◆ **A minimum cover of \$10 million**
- ◆ Must describe the nature of the business and the description must match the nature of the activity you will be undertaking at the Field Days.
- ◆ Coverage extends to events such as the Field Days.

If you have coverage for less than \$10 million, arrange with your insurer or insurance advisor to extend it to \$10 million. Applications received without a qualifying Certificate of Currency will not be accepted and will be returned without exception, including applications from government bodies.

### Application Notes

#### To Apply For a Site:

The following forms must be completed and returned as a part of your application with payment:

- Application Form
- Public Liability Certificate of Currency
- Exhibitor Site Safety Checklist
- Current Logo to be used in Facebook Post & Website Listing details, Program Advertisement & Optional extras (if applicable)
- Promotional Announcements on Public Address System Form

The completed forms must be forwarded (email preferred), with your Certificate of Currency to reach the office by **Tuesday, 8th April 2025 (or Tuesday April 1<sup>st</sup> for previous exhibitors).**

### Payments

Payments may be made by Electronic Funds Transfer to: Mildura Field Days, Bendigo Bank, BSB: 633-000 A/C No: 150849818. Please use your company name as a reference

Payment is also available via Eftpos/Credit Card. **Please note a 2.0% surcharge applies** to all card payments

### Exhibitor Passes

All exhibitors will require exhibitor passes.

Exhibitors will be issued with wristbands which must be fixed to the arm prior to entry to the site. Wristbands will be issued on

**2 passes per standard 10m x 10m site** and/or indoor/undercover site **or 1 pass per outdoor half, quarter and market site.** Exhibitors holding multiples of standard sites will be issued passes based on the number of sites held up to a maximum of 10 passes.

**Additional Exhibitor passes need to be applied for in the application form at a cost of \$10.00 per pass (Only available pre-purchase on the application form. Passes at the event or at the gate will be charged at \$10/day per person).**

### Marquee Decoration & Hire

Marquee hire and decoration is available locally, we suggest you contact the following:-

- Mildura Party Hire - Phone (03) 5023 4677

### Floors

The Racecourse has a mixture of sites available, some grassed where a marquee may be erected and some undercover on concrete or paving sites. In addition, there are sites available on minimal pasture grass and on the sand of the training track. Please consider your flooring requirements.

### Promotional Announcements on Public Address System

As in past years promotional material will be played over the public address system. The included form should be completed and forwarded with your application form, please note the closing date for this service is 1st May 2025.

### Straw

We do not provide straw.

### Rubbish Removal

All sites are to be cleared of rubbish prior to vacation of exhibit site. Skip bins are available- please use them

### Setup and Exhibit Removal

Exhibitors are able to setup their site from 8am on Wednesday 14th May, however security will not be available until 7pm of that day. All sites are to be cleared by 5pm on **Monday, 19th May 2025 - no exceptions.**



## Awards

Awards will be given for sites in the following categories:

- Best Large Site
- Best Medium Site
- Best Small Site
- Best Returning Exhibitor
- Best New Exhibitor
- Best Catering Site

## Fencing

The Racecourse facility is fully fenced which ensures security of goods within the site. No camping within the facility is permitted. Please ensure the site you choose is large enough to fit **ALL** of your requirements, as vehicles that do not fit completely within your site will not be allowed to remain on site and will need to be moved outside the fence to the car park.

## Parcel Drop Off Service

As Exhibitors will not be able to access vehicles through the perimeter fence, a parcel drop off service will be available in 2025. Please collect parcel slips from the Site Office.

## Food / Food Products

All Vendors, including those with packaged food products and/or temporary and mobile food businesses must be compliant with the Victoria Health Department's 'FoodTrader' registration requirements. Register online at <https://foodtrader.vic.gov.au/>.

Email a copy of the Statement Of Trade (SOT) with your application to [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au)

**Trestle Tables & Plastic Stackable Chairs** – Are available to be ordered on the application form.

## Site Options

### Site Sharing

Clause 5 of the 'Conditions' specifically **prohibits the sub-letting and or sharing of your site without the approval of the coordinator.**

- Once approved, the person or organisation sharing your site must complete an application form and return it and insurance certificate documents to the coordinator.
- The site fee (& power fee if applicable) will not apply but all other charges must be paid. It will be left in your hands to arrange any split of the site and power fees.

**Indoor/Undercover/Marquee Packages.** These will be set up inside a permanent building, in an undercover area or in a specially erected general exhibitor marquee, (dependent on requirements). Indoor sites will have a ceiling and walls along with carpeted flooring. Undercover sites will have a roof structure above and concrete or paved flooring. Marquee sites will have a grassed floor. Stalls in the undercover area may erect a 3m x 3m marquee held down by weights to display goods as there are no walls in this area. Limited power is provided with a 4 way plug board shared by each 3 or 4 stalls. This is only suitable for a computer, small TV, VCR or similar items. This will be sufficient to run a computer (but NOT a laser printer) or a small light or small TV. A short (5 to 10 metre) extension lead will be needed. Exhibitors may arrange for display panels at their own cost.

**Maker's Site** - In order to support local handmade and/or home grown, Mildura Field Days has on offer a limited number of 3m x 3m sites. Please note these sites are only available for handmade and home grown products not commercially available. Please confirm eligibility with the Coordinator prior to submitting your application. These sites have no guaranteed site frontage, and may have to share a site and fit in with other exhibitors. Standard costs and regulations including administration fee apply as per all our outdoor sites. No power is available to these sites. Please contact the Coordinator to ensure availability before applying to ensure your product fits the criteria.

**Market Sites** - The Mildura Field Days has available 'market' sites to support local small business. This is to enable small or home based businesses attend the field days at a reduced cost. These sites have no guaranteed site frontage, and may have to share a site and fit in with other exhibitors. Standard costs and regulations including administration fee apply as per all our outdoor sites. No power is available to these sites. Sites will be allocated on a first in first served basis. Please contact the Coordinator to ensure availability before applying to ensure your product fits the criteria.

**Quarter Sites** - Outdoor site, 5 metre frontage x 5 metres depth. A maximum of 1 of these applies as 2 is the equivalent of a 'half site'

**Half Sites** - Open site 5 metre frontage x 10 metres deep OR 10 metre frontage x 5 metre deep. A maximum of 1 of these applies as 2 is the equivalent of a 'standard' site.

**Standard Sites** - Open site, 10 metre frontage x 10 metres deep. Multiples may be ordered to extend frontage to one roadway

**Double Through** - Open site, 10 metre frontage x 20 metres deep. These sites front onto 2 roadways. (Where possible)

**Double Frontage** - Open site, 20 metre frontage x 10 metres deep. These sites front 1 roadway.

**Large** - Open site, 20 metre frontage x 20 metres deep. These sites front 2 roadways. (Where possible)

**Custom** - Open site with frontage and depth as negotiated

### Gas & Electrical Safety

Gas or electricity operated appliances must comply with relevant regulations. Electrical cords must be tested & tagged.

Please refer to the Code of Practice for information on the Gas & Electrical safety Requirements.

For further information please refer to Energy Safe Victoria Guideline for Electrical Installations & Electrical Equipment at Public Events.

Fire extinguishers must be on hand and correctly maintained.

The Event Safety Officer will inspect gas & electrical appliances, fire equipment, including extinguishers & blankets, Marquee Weights and general site safety.

All activities and facilities that are detected for non-compliance with the legislative requirements may be shut down.

Please ensure all compliance certificates and tags are current and available for inspection upon request.

**Electricity** –Electricity is available at various locations throughout the site. These will be allocated on first come first served basis. Please read the point 5 in the ‘Safety Checklist’. Own generators may be used, but must be quiet and safely secured from public access. Refuelling is not permitted during open times.

Limited power is included in the indoor/undercover sites. Exhibitors may bring a QUIET generator to power sites.

### Extension Leads

It is the **exhibitors’ responsibility to provide adequate extension leads** to reach the nearest power box. No exhibitor requiring power will

be more than 30 metres from a power box. Please check that your leads are of adequate current rating and in a sound condition and **must have been tested & tagged.**

### Urns & Other High Consumption Devices

The use of electric urns (including small domestic urns), electric heaters, other electrical devices rated at 2kw or above and banks of devices (such as 500w quartz halogen flood lights) totalling 2kw or above is NOT PERMITTED unless previous arrangements have been made with and approved by the committee. This prohibition is made in the interest of the majority of exhibitors. Many exhibitors are using computers and/or audio/video equipment as a major part of their display. The loss of electricity to them can cause damage to their equipment and can totally destroy their reason for attending.

**Electrical Devices** – Please provide enough details so that we can assess the load and type of load that you will be making on the system.

### Vehicles

Exhibitors are asked to have **all vehicles off the venue by 8:30am** on both days of the event. **Vehicular movement is strictly prohibited within the venue whilst the event is open to the public** No vehicular access will be granted for exhibit removal until **after 4pm Saturday.**

### Security

The venue will be patrolled on Wednesday, Thursday, Friday, Saturday and Sunday nights from 7pm to 7am by contract security guards. The Field Days Committee will patrol the site after 7am. Security finishes at 7am Tuesday. Please note that exhibitors are to secure their exhibits each night.

**Our OFFICIAL Field Days Program** will see over 10,000 copies produced and distributed throughout the region and beyond in the weeks prior to the event. Advertising in the Program is an excellent way to inform potential and existing customers that your business will be at the 2025 Mildura Field Days.

The Official Program includes a single complimentary listing in the Product/Services section of the publication and inclusion on the Site Map. Advertising space in the Program will be allocated on a first come first served basis, so please be quick should you wish to secure prime spots. Please indicate your advertising requirements on the application form. (By April 8<sup>th</sup> 2025).

Advertising material is to be forwarded by email or on USB and may be in Word, .PDF, .JPEG or .PNG format to [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au) by Friday 11<sup>th</sup> April 2025. **Production of the Program will not wait for material provided late. (Refunds will not be provided if deadlines are missed due to material not being supplied).**

**Additional Program Listings** – Are available in the Official Program. A charge of \$10.00 each additional listing applies. Please order via the application form.

### Prohibited Items

The following items are banned at Field Days & Agricultural Shows and may not be sold at the event.

- Explicit and Hardcore T-Shirts
- Explicit DVD's & Videos
- Fake Cigarettes
- Fuel Type Fire Lighters (Zippo)
- Iridescent Hair Spray
- Trumpets
- Knives (including Pen Knives) excluding appropriately packaged kitchenware sets
- Metal and Wooden Martial Art Nunchakus
- Laser Pen Lights and / or Laser Toys
- Playing Cards (Nude or Lewd)
- Pressure Pack Fart Gas
- Pressure Pack Snow
- Pressure Pack Silly String
- Drug Related Goods (including Cocaine Kits, Bongs, etc.)
- Stink Bombs
- Water Pistols longer than 150mm
- Water Bombs

Toy guns are acceptable, however the following are NOT allowed:

- Guns that are designed to Project any form of Object or Projectile
- Pellet Guns
- Ball Bearing Guns
- Replica Guns (Bullet Type)
- Pop Downs (Throw Downs)
- 8 Shot Caps (caps only banned)
- Strip Caps (caps only banned)
- Roll Caps (caps only banned)
- Fireworks or Crackers

### Consumer Affairs Victoria Product Safety

Please review this information provided by Consumer Affairs and ensure all items available on your stall comply with the Standards.

Product Safety: [www.productsafety.gov.au](http://www.productsafety.gov.au)

Information toward Cell Batteries via:

[www.productsafety.gov.au/product-safety-laws/safety-standards-bans/mandatory-standards/button-and-coin-batteries](http://www.productsafety.gov.au/product-safety-laws/safety-standards-bans/mandatory-standards/button-and-coin-batteries)

[www.consumer.vic.gov.au/consumers-and-businesses/products-and-services/product-safety](http://www.consumer.vic.gov.au/consumers-and-businesses/products-and-services/product-safety)

**A late fee of \$100.00 will apply to applications received after 8<sup>th</sup> April 2025**

**No Dogs at the event please**



#### IMPORTANT:

- We highly recommend you photocopy all forms for your records
- Exhibitors need to have their completed 'Site Safety Checklist' forms available on site **AT ALL TIMES**

#### PAYMENT DETAILS:

**EFT Details:**

**BSB:** 633-000

**Account Number:** 150849818

**Account Name:** Mildura Field Days

*Please use your company name as reference*



Burrells **Mildura**   
*Party*   
**HIRE**

For All Your Party Hire Needs

**MARQUEE HIRE • PARTY HIRE • CORPORATE EVENTS  
AUDIO VISUAL HIRE • STAGING • CATERING EQUIPMENT  
WEDDINGS**

Since 1986, Mildura Party Hire has made good times even better with their extensive range of mobile party equipment.

From a small backyard function to a large wedding as well as corporate events, they have you covered.

Their hire inventory includes Marquees, jukeboxes, crockery, cutlery, glassware, lamb roasters, tables and chairs, mobile cool rooms and dance floors.

Digital jukeboxes and karaoke machines with touch screen technology are now available for hire, these jukeboxes are updated every month with the latest top 40 hits and include all the classics.

Rev up the atmosphere at your next party with special effects lighting with disco lights, black lights, lasers and ambient up lights.

Stage and catwalks are also available in various sizes and configurations. They also hire all types of audio visual equipment including Plasma screens, projectors, lecturns and vocal Public address systems to large concert systems including all types of stage and theatrical lighting.

Marquees suitable for outdoor weddings range from 3 x 3m up 15 x 100m, larger marquees can be fitted with silk liner and other décor effects. Colonial style windows and entrance marquee with red carpet are also available to add that special touch.

Mildura Party Hire strives for excellence in all aspects of its services with an ever changing inventory and it shows with increase in clientele every year.

Drop in to the show room or go online and see what's on offer at Mildura Party Hire, 2 Scott Crescent, Mildura.

**WE SUPPLY:**

Marquees and Clearspan Structures  
Flooring, Silk lining and grass matting  
Audio Visual equipment  
Stage lighting, River front lights  
Stages and Dance floors  
Juke Boxes and Karaoke machines  
Range of disco effects  
Tables and chairs  
Crockery and cutlery  
Table Linen and glassware  
Catering equipment  
BBQs  
Heating and cooling  
Umbrellas and outdoor furniture



Find us on  
**facebook.**

**E: [david@mildurapartyhire.au](mailto:david@mildurapartyhire.au)  
[www.mildurapartyhire.com.au](http://www.mildurapartyhire.com.au)**

**Phone: 5023 4677  
Fax: 5023 4877  
2 Scott Crescent, Mildura**



**MILDURA FIELD DAYS ABN 27 138 339 673 –  
SITE APPLICATION FORM 2025**

Business Name to Appear in Official Program:		ABN:
Contact Person:	Mobile:	
Email Address:		
Website/Facebook Page:		
Onsite Staff Contact:		Mobile:
Postal Address:		Postcode:

**SITE REQUIREMENTS**

**Indoor and Undercover space is available within permanent buildings, in undercover areas or may be in a general exhibitor marquee and will be dependent on requirements - Please speak to Coordinator**

<b>INDOOR/UNDERCOVER/MARQUEE</b>	<b>Number</b>	<b>Per Unit</b>	
3m x 3m Stall (Indoor stalls with limited power inc)		\$500.00	\$
6m x 3m Stall (Indoor stalls with limited power inc)		\$750.00	\$
<b>OUTDOOR SITES</b>			
	<b>Number</b>	<b>Per Unit</b>	
Makers Site - 3m x 3m - Contact Coordinator before application		\$75.00	\$
Market Site - 3m x 3m - Contact Coordinator before application		\$100.00	\$
Quarter Site 5m x 5m		\$300.00	\$
Half Site 5m x 10m (limited to 1 only)		\$350.00	\$
Half Site 10m x 5m (limited to 1 only)		\$350.00	\$
Standard Site 10m x 10m		\$450.00	\$
Double Through Site 10m x 20m (see notes)		\$600.00	\$
Double Frontage Site 20m x 10m (see notes)		\$600.00	\$
Large Site 20m x 20m (see notes)		\$1100.00	\$
Custom- as negotiated- please discuss with Coordinator		TBC	\$
<b>ELECTRICITY</b>			
Electricity per 10/15 amp Outlet <b>Please select:</b> 10 Amp                      15 Amp		\$110.00	\$
3 Phase Power (limited availability)		\$330.00	\$
Details of Electrical Equipment Used:			
<b>OPTIONAL EXTRAS</b> (Available to all exhibitors)			
	<b>Number</b>	<b>Per Unit</b>	
Use of Stage for Demonstration purposes (15 minute slots)		<b>FREE</b>	
Additional Program Listings		\$10.00	\$
Promotional Announcements		\$50.00	\$
Table(s) –Trestle Table (Available to all stall holders)		\$25.00	\$
Plastic Chairs (Available to all stall holders)		\$7.00	\$
Additional Exhibitor Passes (2 per 10 x 10m site or 1 per ¼ & ½ site are inc'd)		\$10.00	\$
<b>PROGRAM ADVERTISING</b> (Available to all exhibitors)			
Front Cover- Inside- Full Page Glossy Colour		\$1250.00	\$
Back Cover- Inside- Full Page Glossy Colour		\$1250.00	\$
Back Cover- Outside- Full Page Glossy Colour		\$1500.00	\$
Centrefold- Full Page Colour (two sides available- \$1000 each side)		\$1000.00	\$
Full Page Colour		\$800.00	\$
Half Page Colour		\$500.00	\$
Quarter Page Colour		\$350.00	\$
Business Card Size		\$150.00	\$
<b>Continued Next Page</b>		<b>Sub Total</b>	\$

LATE FEE - APPLIES TO APPLICATIONS RECEIVED AFTER 8 <sup>th</sup> April 2025		+ Late Fee	\$100.00
Applicable to ALL Sites		+ Admin Fee	\$50.00
GST is not applicable		TOTAL	\$
Please tick your payment method			
EFT Details: Acc Name- Mildura Field Days Bank- Bendigo Bank BSB- 633-000 Account No. 150849818			
Eftpos- (please note 2% surcharge applies)			
Credit Card- (please note 2% surcharge applies). Provide details below			
Name on Card .....		Expiry Date ...../.....	
Card Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
CCV	<input type="text"/>	<input type="text"/>	<input type="text"/>
I/We agree to the enclosed terms and conditions of the Mildura Field Days Committee 2025 Mildura Field Days. I understand that exhibitors are responsible for all employees on their site being aware of the terms and conditions enclosed herein			
Signed: .....		Date: .....	
<b>UNTIL FULL PAYMENT HAS BEEN RECEIVED THIS APPLICATION WILL NOT BE PROCESSED</b>			
<b>NO REFUNDS WILL BE MADE – NO CAMPING ALLOWED ON SITE</b>			

### Promotional Announcements on Public Address System

1. Production of material can be arranged from a CLEARLY written (preferably typed) script. Items should be around **80 words** to produce a 40 second commercial.
2. Recorded material may be provided electronically or on an USB.
3. The committee reserves the right to edit any promotional material provided.
4. The charges are as follows:
  - **ANNOUNCEMENT:** \$50.00 – up to 60 second announcement. Announcement will be played at least twice each day.

**Exhibitor/ Company**

**Name:** .....

**Exhibitor Contact Name:**

.....

**Contact**

**No:** (.....).....

**Exhibitor Contact Email:** .....

<b>Voice Options</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prefer reading to be:	<b>Female Voice</b>	<b>Male Voice</b>	<b>Either</b>

## Information to Appear in Official Program

The **official Mildura Field Days Program** will be produced in house this year. Please select your requirements on the application form. Advertisements to be forwarded by email or on USB and may be in Word, .PDF, .JPEG or .PNG format to [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au) by Friday 11th April 2025.

Name to appear in program.....

Name of shared site holders for program listing (Refer to Clause 5)

1..... Phone No. ....

2..... Phone No. ....

**Your Products/Services-** Please give a brief description/list of the type of product/equipment that you will be displaying on your site .....

.....

Please select **ONE only** Products or Services category from the below list for inclusion in the official program directory.

Complimentary category listing

Additional Products or Services category listing are available @ \$10 per listing. Please include the number of selections in the **Optional Extras** section of the application form

Additional Listings @ \$10 per listing

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### PRODUCT / SERVICES CATEGORY LIST

**Do not add Categories – if you cannot find a suitable category, please contact the Coordinator**

101	4WD Vehicles & Accessories	132	Fuels, Oils & Greases
102	Advisory services & Consultants	133	Gifts & Accessories
103	Agricultural Machinery & Equipment	134	Government Services
104	Arts & Crafts	135	Grower Organisations & Industry Representatives
105	Auto Supplies, Tyres & Accessories	136	Health & Beauty
106	Banking, Finance & Insurance	137	Home Improvements & Home Equipment
107	Boating, Marine & Fishing	138	Hydraulic Equipment & Suppliers
108	Books, Stationery & Office Supplies	139	Irrigation Equipment & Services
109	Caravans, Camping & Canvas	140	Legal Services
110	Cars & Utes	141	Leisure & Entertainment/Tourism
111	Chain Saws & Lawn Mowers	142	Motor Bikes & ATVs
112	Chemicals, Fertilisers & Agricultural Products	143	Nurseries & Nursery Products
113	Clothing & Accessories	144	Organic Products
114	Community Services	145	Packaging, Containers & Packaging Equipment
115	Computers & Office Supplies	146	Packing Houses & Dried Fruit Processing
116	Concrete Products & Suppliers	147	Pest Control
117	Contractors	148	Pneumatic Equipment & Tools
118	Cool Rooms, Refrigeration & Air conditioning	149	Posts & Trellis Materials
119	Domestic Products, Furniture- indoor & outdoor etc	150	Safety Equipment/Emergency Services
120	Earthmoving	151	Sheds, Garages, Carports & Other Buildings
121	Education & Schools	152	Sport & Recreation
122	Electrical & Home Appliances	153	Telecommunication & Internet Service Providers
123	Employment Services	154	Tools & Workshop Equipment
124	Energy/Solar Suppliers	155	Trailers
125	Engine Repairs & Services	156	Trucks & Transport
126	Engineers & Manufacturing	157	Waste Management, Recycling & Scrap Metal
127	Environmental Services	158	Water Brokers
128	Estate Agents	159	Water Tanks & Water Treatment
129	Fencing & Fencing Products	160	Welding & Gas Sales
130	Food Drinks & Refreshments (on-site catering)	161	Wineries & Winery Supplies
131	Foods and Domestic Products	162	Work Wear, Hats & Boots, Other Clothing

## Mildura Field Days Safety Policy

### **Exhibitor Site Safety Responsibilities**

- The Exhibitor shall at all times exercise all necessary precautions for the safety of the public, employee(s) and others appropriate to the nature of the exhibit site/demonstration and the conditions under which the event is conducted. The Exhibitor shall comply with all statutory requirements and such directions as the event Safety Officer or the Mildura Field Days Organising Committee may give.
- Notwithstanding any directions or approvals given by the Committee, the exhibitor shall at all times be held responsible for the safety of all persons engaged in the operation of an exhibit site/demonstration.
- The Exhibitor shall promptly report to the Committee, all accidents involving death, personal injury, and all incidents with the accident potential such as equipment, structure or infrastructure failure and the like. If required the Committee shall ask for the generation of an incident/accident report which either the Committee or the Field Day Coordinator must take delivery of within 48 hours of the accident/incident.
- The Exhibitor shall implement a Site-Specific Safety Management Plan. This Plan will demonstrate how the Exhibitor will comply with the Occupational Health and Safety Act and associated Acts and Regulations.
- The Committee has compiled an Exhibitor Site Safety Checklist, which must be completed and returned to the Coordinator with your site application form and certificate of currency by **Tuesday, 8th April 2025**
- The Coordinator/Committee will be available for the 2 days leading up to the Mildura Field Days to assist with the site set up.

### **Exhibitor Safety Management Plan**

Each Exhibitor is required to provide a safety management plan by completing an Exhibitor Site Safety Checklist, which addresses the following:

1. Safety management responsibilities within the Exhibitor organisation which details the names and position of the persons responsible for the following aspects:
  - 1.1. Maintaining up-to-date Occupational Health & Safety Regulations, codes and practices and communication of their relevance within the Exhibitor's organisation.

- 1.2. The identification of and evaluation of site specific OH&S hazards through the completion of the site safety checklist.
  - 1.3. Ensuring safe operation of the equipment, plant and materials used on the site.
  - 1.4. Procuring training, enforcement of the use and the monitoring of the condition of all related equipment.
  - 1.5. The management of onsite work methods, the warning of hazards and the implementation of accident and emergency procedures.
  - 1.6. The protection of the public on and near the site.
  - 1.7. The assessment and monitoring of all sub-contractors on the site.
2. The identification of the site related OH&S hazards, and for each, the preparation of Job Safety Analysis, (JSA). The JSA should include Standard Operating Procedures (SOP) designed to manage the associated hazards.
  3. A procedure for reviewing the site related hazards for the duration of the Mildura Field Days and if necessary, the development of a revised Site Safety Plan.
  4. In the development of a Site Safety Plan, consideration should be given, but not limited to, the defining of confined spaces, adequate illumination, traffic control, machinery guards, safe access, working at heights, hazardous substances.
  5. If the Safety Management Plan, in the opinion of the Event Safety Officer/Committee's/Coordinator, does not adequately cover the requirements, then work will not be permitted to commence on the site until the Safety Management Plan has been revised to cover the requirements.

*I have read and understood the above information*

Vendor Company Name:.....

Vendor Contact Name:.....

Vendor Contact No:.....

**Signed:** .....

**Date:** .....



## Mildura Field Days Site Safety Checklist

**IMPORTANT NOTICE:** This site safety plan must be completed and the COPY the submitted with your application & payment to the Mildura Field Days Committee prior to the site being permitted to operate. Failure to submit this safety plan will result in your site not being permitted to operate.

**\* THIS SITE SAFETY PLAN MUST BE AVAILABLE ON SITE AT ALL TIMES\***

<b>Mildura Field Days: Exhibitors Site Safety Checklist</b>		
<b>Hazards</b>	<b>Suggested Risk Control Measures</b>	<b>Risk Control Measures in Place Yes/No/NA</b>
<b>1. Slips, Trips and Falls</b>	▪ Exhibition designed to minimize trip hazards	
	▪ Barriers in place to separate people from hazard conditions expected at this site	
	▪ Mats placed over uneven surfaces and cables	
	▪ Segregation of pedestrians by means of barriers, fences or wardens	
	▪ Warning signs/ flags/ indicators in place to warn of hazard/s	
	▪ Exhibition designed to minimise hazards	
	▪ Barriers in place to separate people from hazards	
	▪ Surface dried and cleaned as soon as hazard occurs	
	▪ Handrails and steps to be of solid construction and manufactured in accordance with Australian Standards	
	▪ Supervision in place to assist and instruct visitors climbing onto plant and machinery	
<b>2. Plant &amp; Machinery</b>  Note 1: All machinery and equipment demonstrations exhibitors should liaise with appropriate field days staff regarding the safe movement of displays	▪ Experienced and competent operators only to operate	
	▪ Speed limits and load restrictions adhered to	
	▪ Passengers not to be carried	
	▪ Safety procedures in place when backing machinery	
	▪ Not left unattended when running	
	▪ Removal of keys when unattended	
	▪ Booms and tines to be lowered before vacating the machine (see item 9)	
	▪ Operating the machinery in the vicinity of overhead or underground power lines qualified spotters are used	
	▪ Safe work procedures are available and should take into account: ▪ Vicinity of other workers and visitors when starting machinery ▪ Use of machinery on uneven surfaces or inclines	
<b>2.1 Stationary Machinery Hazards</b>	▪ Operators are experienced and competent	
	▪ Segregation on pedestrians by means of barriers, fences and supervision	
	▪ Machine guarding in place	
<b>3. Dangerous Goods &amp; Hazardous Substances</b> (Consider bringing empty containers)	▪ Material data sheets (MSDS) available at your exhibit area	
	▪ All dangerous goods/Hazardous substances in suitable containers, labelled and with appropriate warning signs	
<b>3.1 Clean containers for display purposes</b>	▪ Precautions stated on MSDS to be followed	
	▪ Required protective equipment to be provided to the workers	
	▪ Visitors, especially children, to be kept away from Dangerous Goods/ Hazardous Substances by means of barriers and constant supervision	
	▪ Safe work procedures are available where there is a need to open or decant containers. Ensure staff are trained in Safe Working Procedures. ▪ Note: Occupational Health and Safety (Dangerous Goods Regulations 2000 & Hazardous Substances Regulations 1299) apply	
<b>4. Cuts and Laceration Hazards</b>	▪ Eliminate sharp objects and protrusions from your exhibition	
	▪ Place barriers between sharp objects and workers/visitors	
<b>5. Electrical</b>  Note 1: All sites power outlets are protected by RCD Note 2: Red lines on ground indicate underground power	▪ All leads must have current testing tag attached	
	▪ Cables and leads inspected "in situ" to identify risk of crushing/cutting/ or exposure to moisture	

## Mildura Field Days: Exhibitors Site Safety Checklist

Hazards	Suggested Risk Control Measures	Risk Control Measures in Place Yes/No/NA
<b>6. Thermal Hazards</b>	▪ Public and others separated from hot/cold via barriers	
	▪ Warning signs erected	
	▪ Staff informed and adequately trained with regard to hazards	
	▪ Protective equipment supplied to workers where appropriate	
<b>7. Fire Hazards</b>	▪ Public and others separated from sources of fire by barriers	
	▪ Combustible/flammable material kept to a minimum and segregated from sources of ignition	
	▪ No smoking near flammable material	
	▪ Appropriate fire extinguisher/blanket in exhibitor area	
<b>8. Gravitational Hazards</b>	▪ Heavy items not to be stored at heights	
	▪ Public and others segregated from areas where items may fall	
	▪ Temporary structures checked for stability and strength taking into account possible weather conditions (eg. Wind, rain etc.)	
	▪ All silos and tanks should be securely anchored	
	▪ Potential energy hazards must have fail safe systems	
<b>9. Pressure Hazards</b>	▪ All equipment hoses and cylinders to be inspected prior to exhibition	
	▪ Gas cylinders secured to prevent falls	
	▪ Public segregation from hazards by barriers	
	▪ Workers informed of hazards and trained in use of equipment	
	▪ Protective clothing and equipment supplied and used	
	▪ In the event of a spill the exhibitor will bunt the area, contain the spill and immediately notify the Site Safety Manager.	
<b>10. First Aid</b>	▪ First – aid kit on site	
	▪ Emergency telephone numbers displayed	
	▪ Level 2 First Aider	
<b>11. Marquee</b>	▪ Is marquee larger than 100 square metres? If so, it must be erected by a person who has qualifications to do so	
	▪ <i>Note: Please note when placing pegs and other anchors, Red Line indicates underground power</i>	
	▪ Name of Qualified erector:	
<p><b>12. Additional Notes</b></p> <p>The Mildura Field Days Committee has determined that the periods of greatest risk to safety exists in setting up and dismantling of displays. During this time all exhibitors are required to adhere to but not limited to the following instructions:</p> <ul style="list-style-type: none"> <li>▪ Exhibitors are asked to have all vehicles off the venue by <b>8.30am</b> on both days of the event. <b>No vehicular access will be granted for exhibit removal until after 4pm Saturday.</b></li> <li>▪ Forklifts will be available and used by licensed Mildura Field Days Committee Members. To ensure your ease of exhibit removal, bookings are advisable for Thursday.</li> <li>▪ Additional site-specific hazards not outlined above must be identified, risks assessed and appropriate risk control measures implemented.</li> <li>▪ <b>Exhibitors must not commence dismantling of site before 4pm Saturday.</b></li> </ul>		

This statement indicates that I/We, the exhibitors, have implemented the above control measures for our site and activities for the Mildura Field Days held on 16th & 17th May 2025.

**Exhibitor Company Name:** .....

**Exhibitor Contact Name:** ..... **Exhibitor Contact No.:** .....

**Signed:** ..... **Date:** .....

## Optional Extras...

### Website Listing & Complimentary Facebook Post

The Mildura Field Days will list your business on our website and include a complimentary Facebook post linking to your Page/website.

This is a free service.

Please supply a copy of your logo to be displayed with your listing - please email this with your application to: [jo@mildurafielddays.com.au](mailto:jo@mildurafielddays.com.au)

Business Name:

Facebook Link:

Website Address:

Phone Number:

### Children's Field Walk

This is a very popular activity which involves children/families following a map and visiting exhibitors who can provide items of interest to children.

Exhibitors must agree to supply a minimum of 300 items to children. This is a great promotional opportunity and each participating exhibitor will be promoted in our official program.

Information on the Children's Field Walk will be provided to exhibitors wishing to take part prior to the event.

Yes, my business would like to take part in the Children's Field Day

I understand we need to provide 300 items to giveaway on the day and agree to stamp children's maps

What do you plan to contribute to the Children's Field Walk?

\_\_\_\_\_

Mildura Field Days are required to collect data on the type of accommodation utilised by our exhibitors. It would be appreciated if you would answer the following questions.

Type of Accommodation- Motel  Caravan Park  Friends  Other

No of nights- 1  2  3  More

Average spend **per day** on accommodation/food/fuel etc. - Please give a specific amount  \$

Or use the tick boxes. Less than \$100/day  More than \$100/day

\$101-\$150/day  \$150-\$200/day  More than \$200/day

Have you visited Mildura before? Yes/No/NA Please circle one

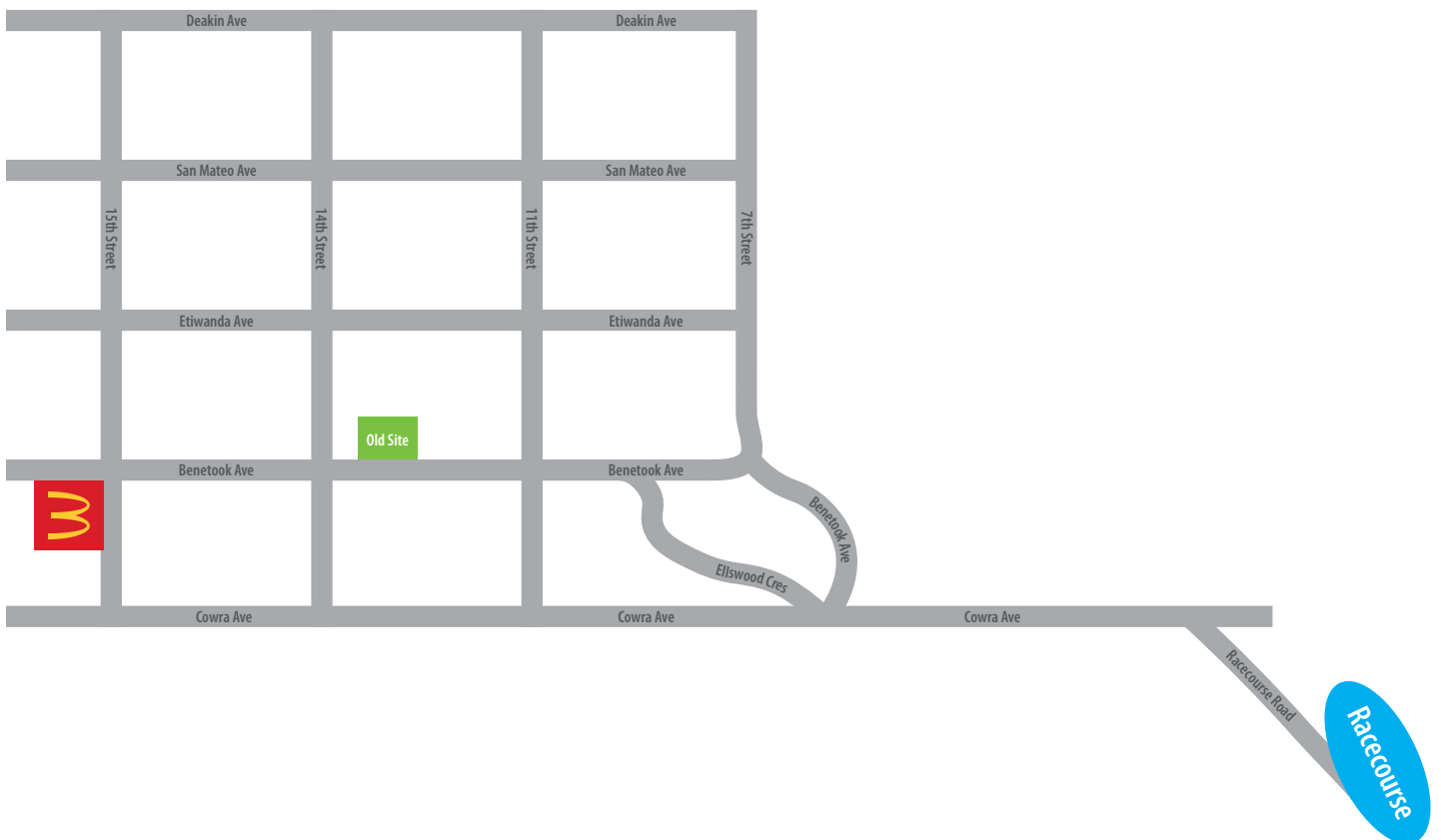
Are you planning on visiting in future? Yes/No Please circle one

Will the visit be for pleasure or business? Please circle pleasure or business or both (if applicable)

Your Postcode

Thank you

# Street Directory





## Conditions

1. In the following 'Field Days' shall mean the Mildura Field Days Organising Committee's 2025 Mildura Field Days and the M.F.D.C. shall mean the Mildura Field Days Committee.
2. The Application properly signed by the Exhibitor and including all required documentation shall be in the hand of the Coordinator by **Tuesday, 8<sup>th</sup> April 2025**. Applications received after that date are only accepted at the discretion of the Committee.
3. Application forms will be processed and an invoice issued for successful exhibitors. Payment in full is required by the due date.
4. The Exhibitor shall not cause any noise or perform any other act which is or maybe a nuisance to other exhibitors. The use by the Exhibitor of amplifiers or loud speakers is strictly prohibited unless by prior agreement with the Committee.
5. Except with the written consent previously obtained from the Coordinator, the exhibitors shall not assign or sub-let or part with the possession of the whole or any part of the site or purport to do so.
6. The Exhibitor is responsible for the condition of the site covered by this Agreement during the currency of the Field Days and on completion of such field days the Exhibitor shall clean any part of the area affected by the Exhibitor's presence thereon to the state it was in prior to the field days or to the satisfaction of the Committee.
7. The Exhibitor shall conform with the requirements of any act of Government which may govern the erection of structures for the display and/or sale of machinery and/or other products or goods of the Exhibitor's and the regulations, by-laws and ordinances made under such acts.
8. The committee shall have the right to sell by public auction or private treaty any structure or part thereof which has been erected on the space and still remains on such space or upon the said area after the expiration of thirteen days from the completion of the said Field Days and may retain for its own use the proceeds of any such sale.
9. The Committee shall not be liable for any loss of or damage to the Exhibitor's property whilst on the said area. Security of the Exhibitor's property or display shall be the responsibility of the Exhibitor. There shall be no access to Exhibitor's sites by the Exhibitor after 7pm or prior to 7am, unless by prior arrangement with the Committee, from which time security patrols arranged by the Committee will operate.
10. If the Committee should find it necessary or expedient to cancel or postpone the Field Days, this agreement shall cease to operate upon notice to that effect, signed by the Secretariat served on the Exhibitor by handing it to him personally or by email to the address provided in the application form or at the option of the Committee by handing or offering it to any person who appears or is thought by the Secretariat to be an employee, agent or partner of the Exhibitor and the Committee shall not be liable to the Exhibitor for any compensation whether on the ground of loss of profits or otherwise in respect of such cancellation or postponement and the Exhibitor shall not be entitled to any refund or payment of any money paid by the Exhibitor in relation to this application.
11. The Exhibitor shall not conduct or permit or suffer to be conducted on the space any competition, game or sale by auction without authority of the Committee.
12. **The Exhibitor shall not fuel tractors and machines within the event space or surrounds.**
13. The Committee reserves the right to cancel this agreement and to retain any monies paid in relation thereto if there is in the opinion of the Coordinator any infringement of any of the foregoing conditions and/or if the Exhibitor does not occupy the space at the commencement of and during the full period of the said Field Days. **Exhibitors are NOT to vacate sites before 5:00pm on the 1st day and 4:00pm on the 2nd day.**
14. The Committee shall not be held liable for damage caused to any property on which practical demonstration may be held. Furthermore the committee reserves the right to forbid the use of any machine in practical demonstrations which in view of its nature and/or of the weather conditions prevailing at the time may be liable in the Committee's opinion to cause damage to the area or the persons or property therein.
15. The Committee reserves the right if it considers it necessary, expedient or desirable to cancel or suspend the operation of this Agreement by notice served on the Exhibitor as provided in Clause 9 in the event of any occurrence or happening which in the opinion of the Committee justified it in so doing. Moreover, the Committee shall not be liable to pay the Exhibitor for any compensation whether on the ground of loss of profits or otherwise or any refund of payment of any money paid by the Exhibitor in relation to this Agreement in respect of such cancellation or suspension.
16. The Mildura Field Days is conducted by the M.F.D.C., a body corporate pursuant to the provisions of the Associations Incorporation Act. All rights and obligations which arise under these conditions or in relation to the Mildura Field Days shall be enforceable by or against M.F.D.C. which shall function through the Committee.
17. In these conditions unless the contrary appears:- "the area" shall mean the area defined by the external boundary fences of the Mildura Racecourse, Racecourse Road, Mildura, "the Exhibitor" shall mean the body corporate, person, partnership or voluntary association whose name appears on the application to exhibit and shall include the employees, servants and agents of the exhibitor, "the Committee" shall mean the elected Committee of the M.F.D.C. and those persons engaged by them to function on their behalf, "the Secretariat" shall mean that person or persons engaged by the M.F.D.C. to act as the 'Organising Coordinator'. Words importing the singular number shall include plural and the masculine gender the feminine or neuter and vice versa and those importing persons shall include bodies corporate. Joint Exhibitors shall be jointly and severally bound by these conditions and shall have joint and several liabilities hereunder. "Site" shall mean the space allocated by the Committee to an Exhibitor and shall include the immediate surrounds of such space.
18. The M.F.D.C. reserves the right to restrict the number of exhibitors and place restrictions on products lines and to accept or not accept applications at its discretion without explanation.

# 2025 Important Dates

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<b>TUESDAY 1st APRIL</b>	APPLICATIONS DUE FOR <b>PREVIOUS EXHIBITORS</b> WISHING TO BE ALLOCATED A PREFERRED SITE
<b>TUESDAY 8th APRIL</b>	<b>APPLICATIONS DUE</b> APPLICATIONS RECEIVED AFTER THIS DATE WILL NOT BE GUARANTEED INCLUSION IN THE OFFICIAL PROGRAM
<b>TUESDAY 8th APRIL</b>	OFFICIAL PROGRAM ADVERTISING BOOKING DEADLINE
<b>FRIDAY 11th APRIL</b>	<b>LAST DAY</b> TO PROVIDE PROGRAM ADVERTISING MATERIAL
<b>WEDNESDAY 14th MAY</b>	SITE IS OPEN TO EXHIBITORS FOR SET UP FROM 8AM
<b>WEDNESDAY 14th MAY</b>	SECURITY BEGINS AT 7PM
<b>FRIDAY 16th MAY</b>	<b>DAY 1</b> 9AM TO 5PM
<b>SATURDAY 17th MAY</b>	<b>DAY 2</b> 9AM - 4PM <b>NO VEHICLE MOVEMENTS BEFORE 4PM</b>
<b>SUNDAY 18th MAY</b>	PACK UP DAY
<b>MONDAY 19th MAY</b>	SITE SECURITY FINISHES AT 7AM PACK UP DAY SITE NEEDS TO BE CLEARED BY 5PM

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## 2024 Site Award Winners

*Best Large Site: Diesel Repair Professionals*

*Best New Site: Gallard Group*

*Best Returning Site: Interlink*

*Best Medium Site: Farm & Diesel Swan Hill*

*Best Small Site: Wentworth Military Collection*

*Best Catering Site: Dine With A Difference*

## 2024 Annual Dried Fruits Awards

**Congratulations to the Dried Fruits Australia,  
best fruit of the season award winners for 2024**

*Best Raisins: Stephen and Jinky Nicholls*

*Best Sultanas: Andrew and Sharee Hobbs*

*Best Sunmuscat: Kevin Sharman*

*Best Sunglo: Ian Dodd*

*Best Currants: Robert and Elizabeth Kennedy*

*The top award of Best Fruit of the Season went to  
Sultana growers, Andrew and Sharee Hobbs*

**Thank you to Dried Fruits Australia for their  
continued support of our event**

## The Gate prize draw

*Major prize of a John Deere Ride-on Mower: Cindy Knights.*

*John Deere Kids Gate Prize: Rocco Bulzomi*

*\$1000 fuel winner: Chris Holman*

**Thank you to Haeusler's for their continued  
support of our event**

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